



Project Manager | Jackson, MS

SEMS, Inc., an Environmental Engineering and Consulting Firm, is seeking a highly experienced and technically skilled individual to join our team as Project Manager (Professional Engineer License Preferred). The ideal candidate will be a strong leader and collaborator, capable of managing the Jackson office operations, including staff, processes, and client relationships. The candidate should have 7–10+ years of relevant experience in environmental engineering and consulting, with a proven technical background in multiple facets of environmental compliance, assessment, and remediation projects.

Responsibilities:

- Oversee all Jackson office operations, including project management, staff management, workflow processes, and reporting to corporate leadership.
- Plan, schedule, and track projects to ensure timely completion, adherence to budgets, and compliance with all regulatory requirements
- Oversee commercial and government assessment and remediation projects including field work, project management, and resource management
- Manage multiple projects including technical, regulatory, quality, and safety
- Design, implement and manage various soil and groundwater investigations and remedial projects
- Preparation of environmental assessment reports (Phase I & IIs) and other reporting for remedial actions
- Provide compliance, permitting, and technical support in various industries
- Review and/or prepare technical documents and applications
- Communicate with regulators on compliance issues and permitting
- Develop and implement quality control, quality assurance, and safety programs across projects
- Delegate responsibilities to team members and assist in mentoring, training, and professional development of staff
- Assist with local business development and marketing efforts, including client engagement and proposal support

Skills & Requirements:

- Bachelor's degree in engineering or a related field is required
- Professional Engineering license preferred
- 7–10+ years of experience in environmental engineering or consulting with increasing levels of project and staff management responsibility
- Knowledge of state/federal permitting processes to assist with project management and proposals
- Proven ability to lead, motivate, and cultivate strong relationships within a team and with clients
- Demonstrated proficiency in technical writing and communication
- Ability to manage projects, teams, and meet deadlines
- Knowledgeable in the use of Microsoft Office software
- Attention to detail and quality control/quality assurance programs
- Ability to cultivate strong relationship within a team
- Experience working/negotiating with environmental regulators (preferred)
- Experience in project estimating and proposals (preferred)
- Able to travel and work a flexible schedule, potentially including after hours and weekends